Thank you for your interest in challenging for the Shingo Publication Award, which recognizes and promotes writing that has had a significant impact and advances the body of knowledge regarding operational excellence. Submissions for this award should either contribute substantial new knowledge and understanding of operational excellence, or offer a significant extension of existing knowledge and understanding of operational excellence. The submission’s actual impact is an important element of the assessment criteria; therefore, new publications may not be eligible if appropriate documentation of impact is not provided. Also, reviews, re-statements, second editions, textbooks and/or edited versions are generally not considered. All works must be published at the time of submission. Applications are accepted continuously throughout the year. We look forward to your challenge!

Application Requirements
Please submit requirements 1 through 4 via electronic copy to shingo.info@usu.edu for verification of eligibility. Please send requirements 5 and 6 upon receipt of notification of eligibility.

1. Publication Award Application Form – provides information about authors and submitted work
2. Publication Award Criteria Questionnaire – detailing how the work meets the criteria
3. Abstract – maximum one page in length
4. Author Biography – maximum two pages in length
5. Copies of the work as defined in the table below
6. Application Fee as defined in the table below

<table>
<thead>
<tr>
<th>Format</th>
<th>Application Fee*</th>
<th>Number of Copies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applied Publications/Multimedia Programs</td>
<td>$400</td>
<td>10</td>
</tr>
<tr>
<td>Books/Monographs</td>
<td>$400</td>
<td>10</td>
</tr>
<tr>
<td>Case Studies</td>
<td>$100</td>
<td>10</td>
</tr>
<tr>
<td>Published Articles**</td>
<td>$100</td>
<td>10</td>
</tr>
</tbody>
</table>

* $50 nonrefundable handling fee is included in each listed price.
** Maximum length 30 pages double-sided, with bibliography in Modern Language Association (MLA) standard.

Digital Books
If you are submitting an eBook, we ask that you provide access to at least five (5) digital copies for examiners to review, and specify on which type of device your eBook can be viewed (iBooks, Kindle, etc.). Please send the Shingo Institute two (2) hard copies for our library. The application fee is the same as the traditional printed copy.

Award Recipient Expectations
Award recipients are expected to be available to Shingo MBA student classes at the Jon M. Huntsman School of Business for presentations and workshops. These may be conducted in-person or via other video conferencing methods.

Process Time Line

Send publications to:
Shingo Institute
Utah State University
3521 Old Main Hill
Logan, UT 84322-3521

Contact:
Assessment Coordinator
1.435.797.3812 (direct)
1.435.797.2279 (main)
-Julie.Yang@usu.edu

Disclaimer:
By submitting materials for the Shingo Publication Award challenge, you permit the Shingo Institute and its examiners to retain the submitted materials for continued use after the examination process. The Shingo Institute regards all materials submitted for the award as copyrighted to the author and non-confidential.
Shingo Publication Award Application

Title of Submission

Type of Submission

Nominator
First Name Last Name
Job Title
Company
Mailing Address
City State Country Postal Code
Phone number Email
Are you the primary author: Yes No If yes, please leave the primary author's contact fields blank.
May the Shingo Institute copy the primary author on all our communications with you? Yes No

Primary Author
First Name Last Name
Job Title
Company
Mailing Address
City State Country Postal Code
Phone number Email

If this is a joint-author publication, please list the names and emails of each co-author.
Name Email
Title of Submission

Please briefly answer the questions below to help us better understand how your publication relates to the Shingo Publication Award criteria.

1. Describe how the submitted work either contributes substantial new knowledge of operational excellence or significantly extends existing knowledge of operational excellence.

2. Explain the impact your work has made on the body of knowledge or the practice of operational excellence, which is generally based on sales or a measure of usage in some cases.

3. Describe the premise for the work being submitted.
Title of Submission

Include your publication's abstract or executive summary here. Please keep your summary to this one page.